



## APBA PWR RISK MANAGER CHECK LIST

The following checklist is to be completed by the Promoter or Race Director at each event.

Date of Event \_\_\_\_\_

Location (City & State) \_\_\_\_\_

Promoter \_\_\_\_\_

Race Director \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

Name of Official Filling Out the Report: \_\_\_\_\_

**PLEASE RETURN FORM TO:**  
**AMERICAN POWER BOAT ASSOCIATION**  
**17640 East 9 Mile Road**  
**Eastpointe, MI 48021**  
**Phone: 586.773.9700 Fax: 586.773.6490**

Type of Event(s): Closed Course  Endurance  Freestyle  Supercourse  Drag Racing

Water Conditions: Flat  Choppy  Small Surf  Large Surf

### REGISTRATION

1. Was the minor release and adult waiver and release form available and were they being used at registration for all participants without exceptions? YES  NO
2. Did all officials and staff members sign the waiver and release form? YES  NO
3. At all APBA events it is mandatory that some method (normally wristbands) be used to verify that a participant has signed the Waiver and Release. What method was used? \_\_\_\_\_
4. Did an official verify that all racers are current APBA members? YES  NO
5. Was the waiver and release on the back of ALL yearly and single event memberships signed and witnessed properly? YES  NO

### RACE SITE

6. Were the spectators set back from the waters edge a minimum of 50 feet per guidelines? YES  NO
7. Were there provisions for keeping swimmers out of the water during on-water activity? YES  NO
8. Is any portion of the course is directly in line with spectator areas or any designated swimming areas?
9. Was the ambulance on site prior to the start of the event? YES  NO
10. Did the ambulance leave the race site for any reason? YES  NO   
If YES, did racing stop until a back-up ambulance was on site? YES  NO
11. Were toilet facilities adequate for all? YES  NO
12. Was alcohol sold? YES  NO  If YES, was there signage stating that alcohol will not be sold to anyone under the age of 21 and was it being enforced? YES  NO
13. What method of communication was being used with spectators and participants?  
\_\_\_\_\_

14. What method of communication was used between the Race Director and other Race Officials?  
\_\_\_\_\_

15. Was all staging, scaffolding, towers, scoring stands, banners, etc secure in the case of high winds, storms, or other acts of nature? YES  NO

#### **MEDICAL STAFF AND RACE OFFICIALS**

16. Were accident reports available to the Race Director or Promoter? YES  NO

17. How many course boats were used for on-water safety (course marshal boats)? \_\_\_\_\_

18. Did you deem the number of course boats to be an adequate number for this event? YES  NO

19. Was a rescue board or floating stokes board used during the event to bring injured riders to shore if needed? YES  NO

20. Did the Promoter or Race Director meet with EMT's and discuss what would happen if there was an injured rider on the water and where the injured riders would be taken to shore by the course marshals? YES  NO

21. Were there any accidents at the event? YES  NO

If YES, was an accident report filled out for each accident that occurred? YES  NO

#### **PARTICIPANTS**

22. Were all boats safety inspected before being allowed on the water? YES  NO

23. Were racers given the opportunity to practice before racing started? YES  NO

24. Was an official Riders Meeting conducted by the Race Director? YES  NO

25. Was a race course demonstration conducted by the course officials? YES  NO

#### **RACE COURSE**

26. What was the distance of the closest race course buoy to shore? \_\_\_\_\_

27. Were any log jumps or ramps used in the race course design? YES  NO

28. Were there any stationary obstacles in the middle of the race course? YES  NO

29. What was the minimum distance between the outside course buoys and any stationary objects (piers, shoreline, docks, boats, etc)? \_\_\_\_\_

30. Were perimeter buoys used on the outside of the race course? YES  NO

31. What method was used to keep spectators from swimming in the designated race course areas?  
\_\_\_\_\_

#### **PIT VEHICLES**

32. Was there a clear path for participant launch vehicles and boats to be transported from the parking area to the pit area without interfering with spectators? YES  NO

33. Was there a clear path for participants to launch watercraft in the water without interference with spectators? YES  NO

**PLEASE MAKE SURE THAT RACE SITE PHOTOS HAVE BEEN TAKEN FOR K&K INSURANCE**

**THANK YOU FOR YOUR ASSISTANCE IN HELPING TO KEEP OUR EVENTS SAFE!**